# OFFICE OF THE SELECTMEN

30 PAYSON HILL ROAD
RINDGE, NH 03461
Tel. (603) 899-5181 Fax (603) 899-2101 TDD 1-800-735-2964
www.rindgenh.gov


## RAFFLE PERMIT INSTRUCTIONS

IMPORTANT: READ CAREFULLY BEFORE COMPLETING THE ATTACHED APPLICATION

## INSTRUCTIONS TO APPLICANTS

### I. STATUTE (RSA 287-A)

A. Permit Required: (RSA 287-A:7)

i. Except as provided in paragraph ii, any charitable organization desiring to conduct a raffle under the provisions of this chapter shall first obtain a permit, therefore, from the selectmen or designee of the town, or the mayor and aldermen or designee of the city where the drawing for prizes is to be held. Except as otherwise provided in this section, the permit shall expire at the time of the drawing and shall not be transferable. At the request of the charitable organization to conduct more than one raffle, the governing body may extend the permit to one year from the date of issuance.

ii. Any charitable organization may conduct a raffle and sell tickets without a permit so long as the tickets are sold at an event lasting 12 hours or less.

B. Raffle Authorized: A charitable organization may conduct a raffle to promote the purpose for which it was organized in the manner hereinafter provided, and not otherwise. (RSA 287-A:2)

C. Definitions: (RSA 287-A:1).

i. "Raffle" means a lottery in which each participant buys a ticket for an article or articles put up as a prize, with the winner being determined by a random drawing.

ii. "Charitable Organization" means the following:

1. Any person or entity that is determined by the Internal Revenue Service to be a tax-exempt organization pursuant to section 501(c)(3) of the Internal Revenue Code, as that section now exists or may hereafter be amended; or

2. Any other person or entity that is or holds itself out to be established, in whole or in part, for any benevolent, philanthropic, patriotic, educational, humane, scientific, public health, environmental conservation, civic, social, sporting, recreational, or other charitable purpose which has been in existence for at least 2 years, or political committee or political party which has been in existence for at least 2 years, or any person who in any manner employs a charitable appeal as the basis of any solicitation or an appeal that suggest that there is a charitable purpose to any solicitation. "Charitable organization" is not limited to those organizations to which contributions are tax-deductible under section 170 of the Internal Revenue Code.

D. Agency Not Permitted: No charitable organization shall act as an agent for conducting a raffle, where it is unlawful for the charitable organization's principal to conduct such a raffle (RSA 287-A: 5).

E. Effect of Other Laws: RSA 647 shall not apply to the sale of raffle tickets in the manner provided for in this chapter (RSA 287-A: 6).

F. Printed Tickets: Except for raffles held without a permit under RSA 287-A:7, II, all Raffle Tickets shall be printed with the name of the charitable organization thereon, the date and place of the drawing, and the prize or prizes to be awarded and the amount of the donation (RSA 287-A: 3).

G. Distribution of Tickets: Raffle tickets shall be sold only to persons 16 years of age or over, and no raffle tickets shall be sold by persons other than the members of the charitable organization or such person or persons, as may be designated by the organization, and who shall receive no financial remuneration (RSA 287-A: 4).

## II. GENERAL INFORMATION

A. You must submit an application in writing on the form(s) approved by the Board of Selectmen for the conduct of a raffle. Applications may be obtained at the Selectmen's Office, Monday through Thursday, from 9:00 am to 4:00 pm. Completed applications should be returned to the Selectmen's Office during regular business hours.

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## RAFFLE PERMIT APPLICATION

In accordance with, and under the authority of, New Hampshire Revised Statutes Annotated, Chapter 287-A, authorizing the Board of Selectmen to issue permits governing raffles within the Town of Rindge. The following application must be completed and submitted to the Town Administrator 30 days before the sale of any raffle tickets or drawings.

Organization Name: _____

Mailing Address: _____

Is this a charitable organization as defined in RSA 287-A:1 II: Yes: ☐ No: ☐

Contact/Representative: _____

Email: _____ Phone: _____

Type of Raffle: _____ Price of Ticket: _____

Place of Raffle: _____

Date and Time Period of Ticket Sales: _____

Place of Drawing: _____

Date and Time of Drawing: _____

Purpose of Raffle: _____

_____

Prize(s): _____

_____

Check the box to request the permit for 1 year to cover multiple raffles for the purpose cited: ☐

Upon signing this form, I agree to conform to all the requirements for conducting a raffle once the application has been approved, and I will provide a copy of the raffle ticket with this application.

Signature: _____ Date: _____

*No fee is required for this permit

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## RAFFLE PERMIT APPROVAL & SIGNATURE PAGE

Pursuant to RSA 287-A, the organization known as _____

is hereby granted a permit to conduct a raffle with tickets being sold for $ _____ each, at

_____ from _____

to _____ on _____ and the winner to be drawn on _____ at _____

at the location, _____. This permit is issued to the organization listed on this permit for the purpose indicated on this permit. This permit shall be valid for the said organization only during the time and dates indicated on this permit. This permit is granted subject to the provisions and restrictions of local and state laws. This permit is non-transferable and may be revoked by the Town of Rindge Board of Selectmen at its discretion.

This permit will expire on: _____

Approved and Signed by the Town of Rindge Board of Selectmen on: _____

_____
Chair of the Select Board

_____
Vice-Chair of the Select Board

_____
Select Board Member